འཇའ་འབྲུག་གི་སློབ་གྲྭའི་ཚོས་རྒྱུགས་དང་བརྟག་ཞིབ་ཚོགས་སྡེ།
Bhutan Council for School Examinations and Assessment
Ministry of Education and Skills Development
Royal Government of Bhutan

LETTER OF UNDERTAKING

1. I, _____, am aware of my duties and instructions as detailed under the 'Duties and Instructions' of the Convener / Supervising Examiner / Assistant Supervising Examiner / Visiting Examiner / Invigilators / Night Guard / Scribe / Reader / Practical Assistant (circle the appropriate) of the Rules and Regulations for the Conduct of Public Examinations in Bhutan (latest version).

2. As the CONVENER / SUPERVISING EXAMINER / ASSISTANT SUPERVISING EXAMINER / VISITING EXAMINER / INVIGILATORS / NIGHT GUARD / SCRIBE / READER / PRACTICAL ASSISTANT for BCSE / BHSEC / LCSC X / LCSC XII / VIII / VI (circle the appropriate) for the center_____, I will
 2.1. understand the serious nature of the job and the level of integrity, commitment and discipline entailed.
 2.2. undertake all the responsibilities, starting before the conduct of the examinations till after the examinations is completed, with a heightened sense of consciousness, integrity, commitment and discipline.
 2.3. consciously undertake any additional responsibilities assigned by the BCSEA.

3. For lapses in my job responsibilities summarized and as required under 2 above, I/will be:
 3.1. verbally reprimanded.
 3.2. answerable to any investigation.
 3.3. required to give a written statement.
 3.4. issued a letter of reprimand.
 3.5. answerable to HRC of Dzongkhag/Thromde and school.
 3.6. subject to appropriate disciplinary and legal action as per the BCSR rules and regulations.

Full Name	
School	
Subject (for VE only):	
Employment ID No.	
Citizenship ID No.	
Date	
Mobile No.	

Affix Legal Stamp

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